

# POLICY

1999

7640

Students

## **SUBJECT: STUDENT INDIVIDUALIZED EDUCATION PROGRAM**

The Board of Education directs that the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) shall have prepared a written statement (program) for each child with a disability.

Such an Individualized Educational Program will be developed by the CSE or CPSE and reviewed or revised, whichever is appropriate, for every child with a disability at least annually or in the event that the program no longer appears to be appropriate to meet the student's needs and ability level.

### **The Use of Recording Equipment at IEP Meetings**

The Board of Education shall allow recording equipment to be used at meetings regarding individualized education programs (IEPs) for students with disabilities.

Upon request by the parent/guardian prior to the IEP meeting, a written transcript shall be furnished to provide a complete record of the meeting. A reasonable copying fee may be charged.

8 New York Code of Rules and Regulations  
(NYCRR) Section 200.4(c)

Adopted: 6/16/99